

Nonsuch Primary School

This policy is embedded in our school’s mission statement of, ‘Working Together We All Achieve’.



Policy	Charging and Remission Policy
Date	September 2023
Date for review	September 2026
Agreed by governors	September 2023
Summary	This policy sets out the policy of Nonsuch Primary School for the circumstances under which charges can be made for services.

We serve our community by providing an education of the highest quality. We believe our school should be a place where we all want to be, a place where children and adults feel safe, happy, secure and nurtured.

Nonsuch Primary School

Charging and Remissions policy

Our Vision

Our vision is encapsulated in the words, 'Working Together We All Achieve.'

We believe that through the whole community working together, we can inspire the children to become lifelong independent learners who are proud of their community and identity at Nonsuch Primary School. Our vision is underpinned by the three key learning behaviours of Ready, Respectful and Responsible.

1. Background

Nonsuch is committed to providing a broad and balanced curriculum for all its pupils. This means that children have the opportunity to:

- participate fully in the school curriculum
- contribute fully to all aspects of school life
- be a valued partner in the process of education

These objectives inform educational activities, whether in or outside the school and are therefore integral to the process of charging for school activities and to the remission which is available to parents/carers who are on a low income.

In line with our school aims, we aim also to encourage and promote extra-curricular activities, which are accessible to all appropriately aged pupils. We aim to provide a process which allows the school to provide high quality provision with minimum cost to parents, pupils and the school. The development of the range of activities forms part of the school's planning process which is linked to the annual budget.

When determining which activities should be included the following key factors will be taken into consideration:

- the cost of the activity set against its educational value
- how the activity will be paid for
- the balance and variety of activities during the key stage
- additional or hidden costs – e.g. spending money

2. Informing Parents

We will endeavour to inform parents as early as possible of impending educational activities which will necessitate a voluntary contribution in order for them to go ahead. The nature and educational value of the visits will be identified, as will the breakdown of costs per head (transportation, entry fees, teacher costs, insurance, discounts, etc.). Precise dates by which consent forms and voluntary contributions should be returned to school will also be included. Parents will also be informed that no child whose parents are unable or unwilling to contribute will be excluded from the activity. They will also be told of any help that is available towards the cost.

3. Education during school hours

In accordance with the Education Reform Act legislation of 1988 (Sections 106-111, 117-118) all education (with the exception of peripatetic musical instrument tuition which may take place during school hours) provided at Quinton within school hours, is free. This includes materials, equipment and some transport costs to carry pupils between school and an activity, and any fees for the activity.

4. Voluntary Contributions

Parents will be invited to make a voluntary contribution towards some activities, and in such cases it will be pointed out that these activities will only go ahead if sufficient voluntary contributions are forthcoming. Children will never be excluded from an activity because their parents are unable to contribute. An additional contribution to cover the cost for these children will not be imposed on those parents who are able and willing to contribute.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive.

- * Visits to museums, farms and educational centres
- * Sporting activities which require transport expenses
- * Outdoor adventure activities
- * Visits to or by a theatre company into school

5. Residential Visits

If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly relating to the National Curriculum, there will be no charge for the education. However, there will be a charge to cover the costs of board and lodging, and a request for voluntary contribution towards the cost of transport. If sufficient funds cannot be raised to cover the cost, the visit may have to be cancelled.

* Please note: children of parents/carers receiving certain benefits may be eligible for part or total funding for elements of the cost. Parents/carers must write to the Headteacher to be considered for funding. Authorisation for remission will be made by the Headteacher in consultation with the local academy board and Chair.

6. Music Tuition

- * All Children study music as part of the normal school curriculum. We do not charge for this.
- * There is a charge for individual or small group music tuition as these lessons are taught by peripatetic music teachers
- * If a child should be identified through the school's assessment processes as having a particular musical aptitude or need for musical tuition, and if their parents or carers are unable to pay, then the Head Teacher and Governors may make special arrangements as an individual case. Pupil Premium funding may be used towards the cost of music lessons in some circumstances.

7. Swimming

We make no charge for this activity or transport costs. We inform parents when these lessons are to take place

8. Sport

The school may offer additional sport coaching after school. A qualified coach, who is not a member of staff, may run and organize these sessions. There will be a charge for these sessions

9. Art & Technology

An additional charge may be made for materials and ingredients for practical subjects when necessary

10. Loss/Damage

The school may ask for contributions to breakages and loss of books or equipment

11. Before and After School Clubs

Clubs run to assist parents with before/after school childcare will be charged at a rate agreed by the Local Academy Board.

12. Remissions

There will be no obligation for any parent to make a voluntary contribution towards the cost of Academy activities. Pupils will not be treated differently whether or not their parents have made a contribution. The Local Academy Board may wish to remit in full or in part the cost of other activities for particular groups of parents, for example, in the case of family hardship. When arranging a chargeable activity such parents will be invited in confidence for the remission of charges in full or in part. The Headteacher will make authorisation for such remission.

12. Monitoring & Review

This policy is monitored by the local academy board and will be reviewed every two years.

Families experiencing difficulties in any of these areas are requested to contact the Headteacher.